Community Funding Application - August 2025 V6
Form Preview

Contact Details

* indicates a required field

***Please note:** in this example form - contact fields have been linked to feed into the contact directory area. If you use this form, double check you are happy with the 'contact type' fields. To learn more about contact types see Help Hub.

Organisation Details

Organisation Name *

Organisation's ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

ABN

Entity Name

ABN Status

Entity Type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

ACNC Registration

Tax Concessions

Main Business Location

Can be the ABN of the applicant or auspice organisation

Postal Address *

Address

Suburb State Postcode

Primary Contact Person

Contact Name *

Title First Name Last Name

Position

Phone number (business hours): *

Alternative Phone Number

Must be an Australian phone number

Email Address *

Must be an email address

Alternative Contact Person

Title | First Name | Last Name

Position

Phone Number

Must be an Australian phone number.

Email Address

Must be an email address.

Organisation Details

* indicates a required field

What does your organisation do? *

Word count:
Must be no more than 200 words.
Brief history and mission and the activities and programs you deliver – demonstrating your capacity to deliver a project of this scale

Does your organisation employ any staff? *

- ○ Yes
- ○ No

If yes, how many?

Is your organisation based in the Forbes Shire? *

○ Yes
○ No

Is your organisation or group a not-for-profit entity? *
○ Yes
○ No

Eligibility

To access funding provided by Forbes Shire Council your project/organisation must comply with the following criteria: *
☐ Conduct the event, activity, program or service in the Forbes LGA;
☐ Commence the event, project or service within 12 months of notification of the success of the application;
☐ Demonstrate benefits of event, project or service;
☐ Provide all relevant documents required in this application form
At least 4 choices must be selected.

Project Details

* indicates a required field

Project Name *

Brief project description: *

Word count:
Must be no more than 200 words

Project start date: *

Must be a date

Project end date: *

Must be a date

Please choose a category for your project. *
○ Culture and the Arts
○ Sport and Recreation
○ Community Services
○ Rural Village Enhancement

Project Description

* indicates a required field

Why is the project needed? Describe the benefits of this project. *

Word count:
Must be no more than 200 words.

Demonstrate the project need for support/Council funding *

Word count:
Must be no more than 200 words.

Will you proceed with the project if only partial funding is allocated? *

- ○ Yes
- ○ No

Please detail how the project will be delivered if Council funding is not recieved or partial funding is recieved.

Word count:
Must be no more than 200 words.

Project Evaluation & Sustainability

* indicates a required field

How will you monitor and evaluate the success of your project? *

Word count:
Must be no more than 200 words.
Consider attendance numbers, social outcomes, economic benefits etc and how you will measure these

How will you acknowledge Council's contribution to this project? *

Word count:
Must be no more than 200 words.
e.g media opportunities, invitation to attend events, use of logo (with approval etc)

Project Budget

* indicates a required field

Outline your project budget including in-kind support requested in this application. The total of in-kind requested, cash requested and organisations own contribution must equal the total project cost (Council in-kind + Council Cash + Organisation Resources = Project Cost).

Where you are unsure of the cost of in-kind requests (eg. hire of Council equipment or implementation of road closures etc), please contact Council on 02 6850 2300 for guidance.

Total project cost: *

$

Must be a dollar amount.
Must be a dollar amount

Total Council In-kind Requested: *

Must be a dollar amount.
Quotes must be uploaded to support this request

Total Council Cash Requested: *

Must be a dollar amount.
Must be a dollar amount. Quotes must be uploaded to support this request.

Organisation Owns Contribution: *

Must be a dollar amount.
What is the amount (in dollars only) of the organisations contribution to the Total Project Cost?

Attach all Relevant Quotes *
Attach a file:

Documentation Check List

Below is the documentation you are required to submit if applicable to your application.

Please note: If your funding submission is incomplete, that is, if any of the required documents are missing without explanation, your application will be withdrawn from consideration and you will be notified accordingly.

Documentation

Please upload any of the attachments that are applicable to your request for funding. If you are unsure please contact community@forbes.nsw.gov.au or 02 6850 2300.

Certificate of Currency

Attach a file:

Public Liability insurance valued to minimum $20 million. If applicable.

Landowner consent

Attach a file:

All relevant approvals

Attach a file:

If approvals have not been received yet, please attached evidence of application.

Letter of Approval from Organisation

Attach a file:

A letter from duly authorised representative detailing resolution to apply for funding under Council's CFP or Minutes from appropriate meeting detailing same.

Declaration and Privacy Statement

* indicates a required field

Declaration and Privacy statement

I certify that all details supplied in this application and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the management of my organisation/group.

I have read the accompanying guidelines for applicants provided with this application form.

I agree that I will contact Forbes Shire Council immediately if any information provided in this application changes or is incorrect.

Forbes Shire Council respects all personal and confidential information received and will do everything possible to protect information from unauthorised access, loss or misuse. All personal information provided to Council will be collected and managed in accordance with the Privacy and Personal Information Protection Act 1998. Should you need to change or access your personal details, please contact Council's Community Relations Officer on 02 6850 2355.

I understand that the information above will be used in accordance with relevant legislation and declare that this information is correct to the best of my knowledge.

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I am authorised to complete this application and have read and understood the declaration and privacy statement *

○ Yes

Authorised Person's Name *

Title | First Name | Last Name

Position held *

Date of declaration *